## SHATTERING THE CEILING

## **Information for Guest Contributors**

Want to contribute a post to Shattering the Ceiling? Great! Here's how we're going to handle guest posts.

1. **Submission Process.** If you have something you want to write about, you can do one of two things: contact us before submitting or submit a draft piece.

If you want to contact us before you write, we can have a dialogue about what you're thinking about writing and whether that sounds like something we would publish. You can reach us at <a href="https://www.shatteringtheceilingstaff@gmail.com">shatteringtheceilingstaff@gmail.com</a>.

If you already have something written that has not been published elsewhere and is not subject to any copyright or other legal prohibitions, you can send us the draft at the same email. However, submission of a draft does not guarantee publication.

2. **We reserve the right to not post anything for any reason**. This may include that we don't have the time to work through the editing process in a timely fashion, we don't think the post fits with the purpose and mission of the blog, or we think the post would take too much work to get into publishable shape. For this reason, it may make more sense to contact with us before you write. Also, we won't publish something that has been published somewhere else, even if you still retain the right to publish in more than one venue.

3. We reserve the right to exercise editorial control. This means that we can make wording edits for readability, searchability, or to otherwise improve the piece. We will work with you on substantive changes, and you will be informed of any changes we intend to make before it is published. And you reserve the right to decide you don't want to publish on Shattering the Ceiling at all points.

4. **Terms of Use**. If we publish one of your pieces, it becomes a part of Shattering the Ceiling's content. You can still share your work and build upon it so long as you (a) credit the blog as publishing the work and (b) link to our blog. By contributing to Shattering the Ceiling you do not obtain or acquire any new or different rights to use of the other content on the blog than any other reader would have had. If you want to remove your content from the blog at some later date, we will do our best to accommodate that request and to do so in a timely fashion; however, we cannot guarantee this.

5. **Regular Submissions**. If you are interested in becoming a regular contributor or in writing a series of posts on a particular issue, please email us with an outline of your proposal.

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